

# COHS Executive Committee Minutes

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Wednesday, April 12, 2023, at 3:00-4:00 p.m.

COHS 5020 or Zoom

Link:

<https://ucihealth.zoom.us/j/95518564391?pwd=ay85cU5abU5iNitnalR6YkNoa1R5Zz09&from=addon>

Meeting ID: 955 1856 4391 , Passcode: 482831

**Bolded names were present in the meeting**

## Members

- **Chair:**  
**Andrej Luptak, PhD**
- Immediate Past Chair:  
Vacant
- Chair-Elect: **Mark Linskey, MD**
- Melissa Pinto, PhD (SON)
- **Michelle Fortier, PhD (SON)**
- **Frank Meyskens, MD (SOM)**
- Anne Calof, PhD (SOM)
- **Michael Hoyt, PhD (SPH)**
- **Masashi Kitazawa, PhD (SPH)**
- Olivier Civelli, PhD (SPPS)
- **Claudia Benavente, PhD (SPPS)**

## Committee Chairs

- Affiliated Health:  
**Alexandre Chen, PharmD, MPH (Interim)**
- Interprofessional Education:  
Cheryl Wisseh, PharmD, MPH
- Interdisciplinary Research:  
**Frank Meyskens, MD**
- Library:  
Sean Ostlund, PhD
- Planning and Budget:  
**Anjan Batra, MD (Interim)**
- Rules, Jurisdiction, and Organization:  
Zuzana Bic, PhD (Interim)
- Space Resource Allocation Advisory:  
Olivier Civelli, PhD

## Ex-Officio Members

- Steven Goldstein, MD, PhD: Vice Chancellor, Health Affairs
- Michael Stamos, MD: Dean, School of Medicine
- Mark Lazenby, RN, PhD, FAAN: Dean, Sue & Bill Gross School of Nursing
- Jan Hirsch, PhD: Founding Dean, School of Pharmacy & Pharmaceutical Sciences
- Bernadette Boden-Albala, DrPh.: Founding Dean, Program in Public Health

## Meeting Minutes

### I. **Approval of March EC Meeting Minutes**

Minutes were approved.

### II. **Chair Updates**

No updates from COHS Schools were provided. Dr. Luptak shared there would be a new call for proposal for a second round regarding space in the new Falling Leaves Foundation Medical Innovation. Dr. Luptak introduced Ghazal Seino as the new Admin Coordinator in the office of the Vice Chancellor of Health Affairs in which she will keep track of committee meetings and their meeting items.

Dr. Benavente brought up that the School of Medicine runs their own IT support compared to COHS and shared concerns about IT support for classroom equipment Sarah Valdovinos from the OVCHA shared that IT within the COHS building and at the COHS level is provided at the school/unit level.

### **III. Discussion items:**

#### **A. Assembly Elections Survey**

Dr. Luptak said that the Committee on Committees will discuss this further and look into survey questions. Dr. Luptak and Dr. Linskey will reach out to the current members of the Executive Committee. Dr. Linskey mentioned the need to draw up support and during Covid, people were survey fatigued.

#### **B. Revival of COHS Pilot Grant**

Dr. Luptak introduced Dr. Meyskens as the newly elected chair for the Interdisciplinary Research committee. Dr. Meyskens stated that there are no guidelines set up for the committee and that he will draft up the guidelines. It was requested that Ghazal sends the membership list and guidelines for Dr. Meyskens to follow up on.

The group discussed how to revive the pilot grants for the Health Sciences. There were talks of drafting an interest survey to send out to faculty to request their input and ideas. Dr. Luptak mentioned that the survey will need framework and Dr. Meyskens will email Dr. Luptak a list of potential questions.

#### **C. Proposal to Create COHS Faculty Awards**

The committee discussed potential ideas for specific awards. Some examples were junior/senior awards. It was mentioned that the Campus Senate does not recognize the following areas: clinical, teaching, research, and mentoring. It was proposed to open this up to team level areas as well.

#### **D. Non-Senate Faculty Representation**

There has not been movement regarding non-senate faculty representation. The group discussed ideas and feedback for determining interest and need.. A suggestion was made to begin with an information campaign to inform faculty about the responsibilities of the various faculty series and collection of feedback. Dr. Chan and Dr. Batra both mentioned the importance of providing clear messaging on what non-senate membership and participation would mean. Dr. Batra specifically stated that there needs to be a clear definition of who the Faculty Assembly are, the roles, and contributions. Many in the group supported the idea of creating a simple initial survey to gauge the level of interest that non-senate faculty have in representation.

Dr. Luptak motioned to approve sending out a survey to the faculty and it was seconded by Dr. Meyskens. It was approved unanimously.

### **IV. Updates from Committee Chairs**

Dr. Bic provided an update regarding the RJO committee and confirmed that they will have a meeting this week.

There was a motion to adjourn the meeting by Dr. Hoyt and was seconded by Dr. Meyskens.

Meeting was adjourned at 4:00pm.

### **Upcoming Meetings**

**5/10/2023 at 3:00pm**