

COHS Assembly Executive Committee Minutes

Wednesday, March 8, 2023, at 3:00-4:00 p.m.; COHS 5020 and Zoom

Meeting attendees are **bolded**

Members

- **Chair:**
Andrej Luptak, PhD
- Immediate Past Chair:
Kam Kalantar-Zadeh, MD, MPH, PhD
- **Chair-Elect: Mark Linskey, MD**
- **Melissa Pinto, PhD (SON)**
- **Michelle Fortier, PhD (SON)**
- **Frank Meyskens, MD (SOM)**
- **Anne Calof, PhD (SOM)**
- Michael Hoyt, PhD (SPH)
- **Masashi Kitazawa, PhD (SPH)**
- **Olivier Civelli, PhD (SPPS)**
- **Claudia Benavente, PhD (SPPS)**

Committee Chairs

- **Affiliated Health:**
Alexandre Chan, PharmD, MPH (Interim)
- Interprofessional Education:
Cheryl Wisseh, PharmD, MPH (Interim)
- Interdisciplinary Research:
Jung-In Park, PhD (Interim)
- **Library:**
Sean Ostlund, MD, PhD (Interim)
- **Planning and Budget:**
Anjan Batra, MD (Interim)
- **Rules, Jurisdiction, and Organization:**
Zuzana Bic, PhD (Interim)
- **Space Resource Allocation Advisory:**
John Chaput, PhD (Interim)

Ex-Officio Members

- Steven Goldstein, MD, PhD: Vice Chancellor, Health Affairs
- Michael Stamos, MD: Dean, School of Medicine
- Mark Lazenby, RN, PhD, FAAN: Dean, Sue & Bill Gross School of Nursing
- **Jan Hirsch, PhD: Founding Dean, School of Pharmacy & Pharmaceutical Sciences**
- **Bernadette Boden-Albala, DrPh.: Founding Dean, Program in Public Health**

Meeting Minutes

- I. **Approval of February EC Meeting Minute**
Minutes were approved.
- II. **Representative Assembly Meeting Dates - April 19 or 26**
The group decided on April 19th as a hold for the next Representative Assembly meeting. Sarah Valdovinos will check with Sheefteh Khalili about VC Goldstein's availability.
- III. **Updates from COHS Schools**
 - A. **Dean Jan Hirsch, School of Pharmacy & Pharmaceutical Sciences**
SPPS has worked through a plan for PhD changes and costs to preserve the program and continue to grow.
 - B. **Dean Bernadette Boden-Albala, Program in Public Health**

The PhD program in public health has no plans for cutting numbers and the program continues to graduate students successfully. One of Public Health's challenges is insufficient research lab space for faculty and new faculty recruits. The Dean has continued to bring these issues up with the VC for Health Affairs, Provosts Office, Capital Planning etc. She encouraged the Assembly to increase faculty voice around this area, and Dean Hirsch also supported that notion. Andrej Luptak supported the idea that the space topic continue to be brought up in the EC and Assembly given formal channels have been exhausted.

C. Updates from the Office of the Vice Chancellor for Health Affairs (shared by Andrej Luptak on behalf of Sheefteh Khalili)

The FLMIB is under construction with an April 2025 anticipated completion. The second call for space proposals will be coming out and will go out via the Deans to the faculty with a goal for program planning by December 2023. Andrej Luptak will do an email introduction between the SRAC chair and the OVCHA regarding space and partnership. Deans Hirsch and Boden-Albala suggested the SRAC could be proactive in helping connect faculty together for these proposals/research given the building call is intended to be highly collaborative in nature. The health sciences parking structure will fully open in April for AR permits and late May for student parking. A street signal will be added to Theory and California. A new building reservations website will also be launching soon.

D. Updates from the Chair, Andrej Luptak

He and many faculty attended the recent open Q&A with the Chancellor and Provost. IT issues were brought up regarding OIT and HS IT with no solution presented yet. The Chancellor and Provost shared an analysis of graduate students post-strike and where they anticipate this area heading when the current contract ends.

IV. Revival of COHS Pilot Grant

Andrej Luptak will check in with the Interdisciplinary Research Committee to report back on what they have come up with for pilot grants.

V. Proposal to Create COHS Faculty Awards

The EC discussed an idea to focus first on an interprofessional teaching/research or team-based teaching awards given the COHS's collaborative focus and that Senate level awards do not cover this area. Andrej Luptak proposed putting together a proposal for the Assembly meeting in April and will begin putting together a list of areas that have been discussed. This topic can then be put up for a vote.

VI. Non-Senate Faculty Representation

- A. The majority of opinions have been positive in supporting non-senate faculty in the COHS Assembly.
- B. At the Chancellor and Provost Q&A, Andrej Luptak brought this up and the Chancellor raised a potential issue about over-representation of SOM faculty if clinical were to be included. The EC is still looking to the UCSF model and is primarily focused on COHS Assembly representation only, not at the Divisional Senate level.

- C. Andrej Luptak shared the importance of “polling” the faculty in COHS about non-senate representation and suggested the EC determine a method of collecting these opinions and comments (i.e. Qualtrics or other method). One suggestion was to begin with an information campaign to inform faculty about the responsibilities of the various faculty series and collection of feedback. Dr. Luptak requested the EC members to send him ideas and he will bring a proposed plan to the April meeting.
1. Alexandre Chan reiterated the importance of taking steps to gauge the comfort level of COHS faculty and the importance of providing clear messaging on what non-senate membership and participation would mean (e.g. COHS governance, personnel/case promotions).
 2. Anne Calof suggested a 1-page document outlining how this would be implemented could be a good step and could lead to a referendum vote.
 3. Anjan Batra shared a concern about overrepresentation of SOM faculty in the COHS Assembly if non-senate were to be added. The current COHS Assembly has made it a point to have equal representation between schools. The group agreed that representation should continue to run more like a Senate, with equal representation across schools, and less like a House of Representatives

VII. Updates from Committee Chairs

No updates.