

COHS Assembly Executive Committee Minutes

Wednesday, February 8, 2023, at 3:00-4:00 p.m.; COHS 5020 and Zoom

Meeting attendees are **bolded**

Members

- **Chair:**
Andrej Luptak, PhD
- Immediate Past Chair:
Kam Kalantar-Zadeh, MD, MPH, PhD
- **Chair-Elect: Mark Linskey, MD**
- Melissa Pinto, PhD (SON)
- **Michelle Fortier, PhD (SON)**
- Frank Meyskens, MD (SOM)
- **Anne Calof, PhD (SOM)**
- **Michael Hoyt, PhD (SPH)**
- **Masashi Kitazawa, PhD (SPH)**
- **Olivier Civelli, PhD (SPPS)**
- **Claudia Benavente, PhD (SPPS)**

Committee Chairs

- **Affiliated Health:**
Alexandre Chan, PharmD, MPH (Interim)
- **Interprofessional Education:**
Cheryl Wisseh, PharmD, MPH (Interim)
- Interdisciplinary Research:
Jung-In Park, PhD (Interim)
- Library:
Kam Kalantar-Zadeh, MD, PhD (Interim)
- Planning and Budget:
Anjan Batra, MD (Interim)
- **Rules, Jurisdiction, and Organization:**
Zuzana Bic, PhD (Interim)
- Space Resource Allocation Advisory:
John Chaput, PhD (Interim)

Ex-Officio Members

- Steven Goldstein, MD, PhD: Vice Chancellor, Health Affairs
- Michael Stamos, MD: Dean, School of Medicine
- Mark Lazenby, RN, PhD, FAAN: Dean, Sue & Bill Gross School of Nursing
- **Jan Hirsch, PhD: Founding Dean, School of Pharmacy & Pharmaceutical Sciences**
- Bernadette Boden-Albala, DrPh.: Founding Dean, Program in Public Health

Meeting Minutes

- I. **Approval of January EC Meeting Minutes**
Minutes were approved.
- II. **Updates on Falling Leaves Occupancy**
Andrej Luptak shared an update from the OVCHA. The process is still under development for building occupancy and we will know more in the next 6 months. Construction of the building has started and there is an anticipated completion of April 2025.
- III. **Updates from COHS Schools**
 - i. Jan Hirsch – School of Pharmacy and Pharmaceutical Sciences

1. Jan Hirsch shared that SPPS is happy to be in the new COHS building and having the different schools within the building has created a great interprofessional environment. They are aware there needs to be better signage to clarify space usage.
2. Claudia Benavente brought up a recent challenge when PharmD students were discouraged from using space by Nursing students. Andrej Luptak suggested we find out more about this issue and how to improve signage and ability for students to know which spaces they can utilize.
3. Anne Calof shared a suggestion that the building could setup a reservation or sign-up system for spaces within the building.

IV. **Discussion Items**

a. Spring Assembly Meeting

Andrej Luptak proposed the spring Representative Assembly meeting to be in April 2023 to prepare for May elections.

- i. Anne Calof encouraged the group to be sensitive when scheduling in April due to many holidays. She suggested the last week of April as a potential date.

b. Revival of COHS Pilot Grant

Andrej Luptak shared that pilot grants existed historically between schools with some financial commitment between two deans. Generally, these have been appreciated by faculty who are looking to get some support. In the past the interdisciplinary research committee accepted applications so there is an infrastructure in place already for these grants. The following was posed to the group (1) should these exist; (2) If so, how to go about implementing; (3) what are the requirements and funding. Summary of feedback:

- i. Grants could include basic and translational research; debate arose about the inclusion of clinical research (e.g. clinical trial).
- ii. Many agreed we should maintain the interdisciplinary function of the grant considering the COHS model is intended to be collaborative.
- iii. Anne Calof suggested using the cancer center pilot application model.
- iv. Boundaries of proposals could be only limited by funding. I.e. interdisciplinary work could be more heavily weighed but not as a limiting factor.
- v. If funding is a small amount it may be challenging to have multiple investigators; others felt the funding amount will help narrow the proposal type.
- vi. Pillars of the COHS strategic plan could be something to look at for proposals.
- vii. Andrej Luptak is meeting with the interdisciplinary sciences committee and will summarize the group's feedback with the committee and bring it back to the March EC meeting. Once ideas are formally written, this could be shared with the Deans and Vice Chancellor.

c. Proposal to Create COHS Faculty Awards

- i. Andrej Luptak shared that these awards could allow us to recognize colleagues at the level of COHS as opposed to school/university wide level. Honorable effort is happening in COHS with individuals/teams that don't fit the current Academic Senate awards requirements. The group shared feedback:
 1. Clinical faculty are not currently represented in the Academic Senate but are involved in the COHS. This could be an opportunity to recognize clinical faculty.

2. Clinical faculty and work could be specifically called out and recognized.
 3. This could be an opportunity to recognize a team or multiple teams since Senate awards tend to favor a single PI.
 4. Work in and for the community could also be recognized.
- ii. Andrej Luptak asked for feedback about how the Assembly could go about organizing this and establishing these. Some areas to consider are the types/categories of award requirements. Andrej Luptak asked the group to think about this and send him feedback. This topic will be discussed at the next EC meeting.

d. Non-Senate Faculty Representation

- i. Andrej Luptak shared that there is a general feeling that non-Senate faculty members should have some kind of involvement/representation.
- ii. It will be important to collect some feedback from departments on the best way to recognize this community and then bring it back to the committee to vote on and see if bylaws need to be updated. This conversation can continue at the next meeting.
 1. Anne Calof suggested establishing two special temporary committees to establish a proposal for Non-Senate Faculty representation and the second about faculty awards. These could be staffed through the EC committee or wider Assembly.

V. Updates from Committee Chairs

Zuzana Bic will reach out to Andrej Luptak to ask about membership numbers for the Rules, Jurisdiction, and Organization Committee. No other committee updates.