

# COHS Representative Assembly Minutes

---

Wednesday, November 16, 2022, at 3:00-4:00 p.m.; COHS 2110 and Zoom

Meeting attendees are **bolded**.

## CoHS Faculty Assembly Representatives

**Chair: Andrej Luptak**

**Chair-elect: Mark Linskey**

Past chair: Kamyar Kalantar-Zadeh

## (F)SPH

**Michael Hoyt**

**Masashi Kitazawa**

**Yunxia Lu**

Andrew Noymer

**Dylan Roby**

## CoHS Faculty Representative Assembly

### Executive Committee

Melissa Pinto (SON)

**Michelle Fortier (SON)**

**Frank Meyskens (SOM)**

**Anne Calof (SOM)**

**Michael Hoyt (FSPH)**

**Masashi Kitazawa (FSPH)**

Olivier Civelli (SPPS)

**Claudia Benavente (SPPS)**

## SOM

**Anshu Agrawal**

**Kevin Beier**

**Michael Buchmeier**

**Donald Forthal**

**Deena McRae**

**Frank Meyskens**

Anne Calof

Farshid Dayyani

**Kalpna Gupta**

**Naoto Hoshi**

**Rami Khayat**

**Bryce Mander**

**Juliet McMullin**

Hannah Nam

**Adrian Preda**

**Connie Rhee**

Donny Suh

Tjason Tjoa

**Francesco Tombola**

Vahid Yaghmai

## SON

Yuqing Guo

Jung-In Park

Melissa Pinto

## SPPS

**Alexandre Chan**

Olivier Civelli

**Jan Hirsch**

**Aya Ozaki**

Aryana Sepassi

**Jonatha Watanabe**

## Other Guests:

**Sheefteh Khalili (OVCHA)**

**Steve Hetts (UCSF)**

**Kristie Tappan (UCSF)**

## **Meeting Minutes**

- I. Report from the Chair and the Office of the Vice Chancellor
  - A. New Chair Andrej Luptak welcomed the group. Sarah Valdovinos from the Office of the Vice Chancellor will be assisting the Executive Committee in the interim and a longer-term plan for administrative support is being determined. The Representative Assembly will meet again in spring quarter and elections will be organized in spring.
  - B. Sheefteh Khalili, Chief of Staff/AVC Administration for Health Affairs shared an update about the new COHS building. 50 classes were held in the new COHS building this fall with a full slate planned again for winter and spring. Supply chain and technology delays caused classrooms on the third and fourth floor to delay opening but these additional rooms will be open in spring for classes. Administration and faculty are currently moving into the new building and everyone will be moved in by the winter break.
- II. Chair proposed topics for the Assembly and the Committees to start working on: (A) Representation of non-senate COHS faculty; (B) Revival of COHS Pilot Grants; and (C) Proposal to create COHS Faculty Awards

### *Representation of non-senate COHS faculty*

- A. Andrej Luptak (Chair) opened up a discussion to the group about representation of non-senate COHS faculty. The current COHS Faculty Assembly differs from the UCI Divisional Senate. Nothing currently precludes the COHS Faculty Assembly from changing representation to include non-senate faculty. Dr. Luptak proposed the school representatives bring this topic back to their schools to begin collecting opinions of senate and non-senate faculty.

Mark Linksey raised questions about what data currently exists on the numbers of senate vs. non-senate faculty and if a data collection effort is needed. Dr. Linksey also suggested developing a poll or interest survey to determine interest and any downstream effects could be beneficial.

Andrej Luptak shared that basic data and faculty counts are already available. He proposed a goal for this year could be to begin collecting, populating, and organizing this data. Dr. Luptak made a motion to vote on the Executive Committee to commit to this working group/project. Anne Calof and Mark Linksey seconded the motion. A vote was conducted and passed by majority.

### *Revival of COHS Pilot Grants*

- B. Andrej Luptak shared an idea to revive COHS pilot grants. The main goal would be to help create a funding mechanism for pilot grants that would, by necessity, be between two PIs from two different schools with potential funding from the

Deans and/or Vice Chancellor. Pilot grants can be transformative when you fund a small project for a quarter, testing a basic idea that could grow into a bigger proposal and early publication. The topic was opened up to the group for discussion.

Anne Calof has served on the divisional Committee on Computers, Research and Libraries distributes funds to schools and suggested the group should take into consideration and find out what funding is being distributed and if it is allocated since in the past, individual schools and Deans have the discretion for how to handle these funds.

Michael Buchmeier asked for clarification about how this would differ from the awards committee that he served on already for many years. Andrej Luptak responded that money was dedicated in the past at the health sciences level but proposed that we revive the structure and ask all parties involved to contribute additional funds. Committees exist and could be involved in the review and call for this kind of pilot. There must be some kind of commitment from executive leadership to put this back together.

No vote was taken. The Executive Committee (EC) will explore this topic and future plans within the existing structure of the EC and research committee.

*Proposal to create COHS Faculty Awards*

- C. Andrej Luptak shared that UCI Senate awards cover research, teaching, service, and mentorship but proposed additional awards through COHS specifically. The topic was opened up to the group for discussion.

Bryce Mander suggested the group consider what awards would best highlight the COHS such as a distinguished award and mentoring. Mark Linksey shared that because of our patient and public health focus, an award focused externally on public service or clinical impact could be impactful.

This topic will be brought back to the Executive Committee for discussion.

- III. Presentation by Kristie Tappan and Steven Hetts on representation of clinical and adjunct faculty at UCSF.
  - A. This group has been speaking with various UC campuses and shared a presentation focused on health sciences faculty, the current landscape for senate representation, and a series of opportunities/recommendations with considerations for UC campuses. Additionally, Steven Hetts shared the UCSF faculty handbook on success.
  - B. Alex Chan shared that the department is relatively new and they are currently developing bylaws for SPPS and the department. They are currently discussing

how to incorporate non-senate faculty. Non-senate faculty are important in building programs and practices. It is important to engage faculty and determine what is appropriate for the school and culture we want to build.

- C. Francesco Tombola shared the importance of engaging faculty within the COHS but also pushing this to the UCI Senate level to engage other schools. There is not as much awareness of what is happening in the health sciences due to the focus on undergraduate education at the UCI Senate level.
- D. Steve Hetts (UCSF) noted that even in the most expansive proposal to include HS clinical and adjunct faculty in the senate series, there was a caveat to provide reassurance to other schools.
- E. Kristie Tappan (UCSF) shared her idea for a larger senate. The infrastructure exists and there could be a health sciences arm that is just as robust and a place to raise issues through the same channels. This could look like creating infrastructure within the Senate that meets health sciences needs.
- F. Claudia Benavente asked how compensation is addressed at UCSF. The UCSF representatives clarified that at UCSF, the Senate and CAP do not oversee or handle salaries.
- G. Deena McRae shared a link to the UCOP report: [Disrupting the Status Quo](#) which includes information and recommendations to achieve diversity, inclusivity, and equity for trainees, faculty, and patients.